



Organization for Security and Co-operation in Europe

Vacancy Notice Number: VNMNGC00149
Vacancy Type: Experts/Consultants
Field of Expertise: A&S TRAINING
Post Title:
Grade:
OSCE Mission/Institution: OSCE Mission to Montenegro
Duty Station: Podgorica,
No. of Positions: 2
Date of Entry on Duty: 20-Sep-2018
Vacancy Notice Issue Date: 14-Aug-2018
Deadline for Application: 03-Sep-2018

Background:

In preparation for the second Regional Youth Cooperation Office (RYCO) Call for Proposals, the Mission will, together with RYCO Local Branch Office, organize three-day training for the potential applicants in order to develop their capacities for applying at the Open Call. The selection will be conducted through an open call that will be placed on-line by RYCO Local Branch Office in Podgorica. The training programme (the content and methodology) for the three-day training will be developed by the two selected local experts, in co-operation with RYCO and the Mission. The consultancy will cover 5 working days for each consultant.

The OSCE recognizes the important role and contribution that youth can have for the constructive development of the country. The OSCE's commitments to promote the role and the inclusion of youth dates back to its founding document, the Helsinki Final Act, and has been strengthened through many subsequent OSCE decisions. In recognizing the important role of youth and to further strengthen the regional reconciliation process, in 2018 the Mission continued to provide its support to RYCO local branch office and to the Directorate for Youth. RYCO is an independently functioning institutional mechanism, founded by the WB6 aiming to promote the spirit of reconciliation and cooperation between the youth in the region through youth exchange programs. RYCO aims to apply an inclusive and equitable approach to youth and school exchanges that will enable young people to use a supportive international mechanism to implement regionally-owned projects (<http://www.rycowb.org/>).

In order to facilitate the RYCO Call for Proposals and make sure that the application process results in sufficient number of successful applicants, the Mission will, together with RYCO Local Branch Office, organize a capacity building training for potential applicants. The training will focus on application process, gaining knowledge and skills on organizing intercultural exchanges, as well as introducing potential applicants with possibilities that RYCO offers. Methods and techniques used during the training will be: workshops, presentations, simultaneous individual activity, case studies, role plays, mini lectures, group discussions, individual and group presentations, working in pairs, work in small size groups and receiving/giving feedback.

The Democratization Programme therefore invites applications from highly qualified, energetic and experienced national professional for the temporary consultancy post of National Expert on CB Training for RYCO who would be tasked, together with RYCO Local Branch Office, organize three-day training for the potential applicants in order to develop their capacities for applying at the Open Call.

Tasks and Responsibilities:

In preparation for the next RYCO Call for Proposals, the expert(s) will be responsible to develop and conduct three-day training for the potential applicants in order to develop their capacities for applying at Open Call. Specifically, the incumbents will:

- In coordination with the OSCE Mission to Montenegro, RYCO Local Branch Office and the other selected trainer develop a training agenda and hand-out material for the three-day training for the potential applicants in Montenegro

and English (10 days prior to the training event); • Conduct a three-day capacity building training for the potential applicants, in pair with an additional expert (by the end of September); • Provide a training report in English with recommendations upon its finalization (min. 3 pages) (within one week after conducting the training).

Deliverables: • Developed three-day capacity building training for the potential applicants to the RYCO Call for Proposals (1 day and a half); • Conducted three-day capacity building training for the potential applicants to the RYCO Call for Proposals (3 days); • Prepared report in English with the recommendations provided by the participants during the three day training for further use of the RYCO Local Branch Office and the Mission (half a day).

Necessary Qualifications:

- Citizen or permanent resident of Montenegro;
- University degree in Political or Social Sciences or other relevant field;
- Minimum of 8 years of relevant professional experience in capacity building, youth policy and non-formal education, in thematic areas which are in line with RYCO mandate such as intercultural learning, youth participation and social inclusion;
- Proven experience in developing training materials, such as hand-outs, session outlines and follow-up reports, as well as delivering training courses to different type of audience;
- Work experience in an international environment would be a strong asset;
- Experience with training of teachers can be an asset;
- Good communication skills, flexibility and ability to work in a team, under pressure and within limited deadlines;
- Good command of both oral and written English language.

Remuneration Package:

The Expert/Consultant will be remunerated commensurate with his/her experience and qualifications in accordance with the OSCE established rates.

If you wish to apply for this position, please use the OSCE's online application link found under <http://www.osce.org/employment>. All qualified applicants are strongly encouraged to apply online, using the OSCE online application link. Please note that applications received after the deadline, submitted in different formats than the OSCE Application Form or in other languages than the English language will not be considered. The OSCE retains the discretion to re-advertise the vacancy, to cancel the recruitment, or to offer an appointment with modified Terms of Reference or for a different duration. The OSCE is committed to achieving a better balance of women and men within the Organization. Please be aware that the OSCE does not request payment at any stage of the application and review process.